

# How to Access Amalga

The Amalga application can be accessed two ways.

- Using the UAS Launchpad (*Recommended*)
- Launching via Citrix (*Alternate*)

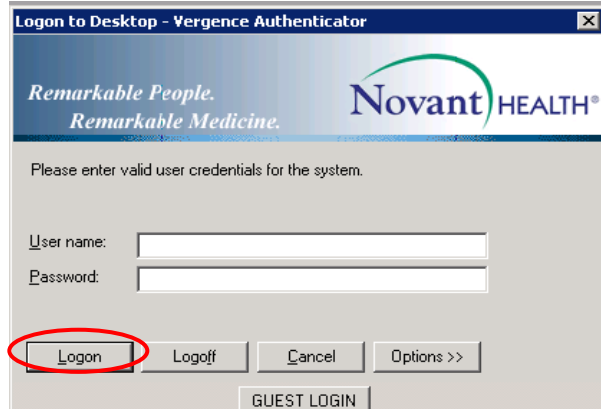
This quick reference guide provides step-by-step instructions for **Logging In and Out** of Amalga from both locations. Select the one that works best for you.

## Logging in to Amalga via UAS Launchpad

1. Login to the desktop/laptop using the UAS Login Window.

- Enter your username (*Corp ID, "abc123"*)
- Enter your password (*same as the password set up in password management*)
- Click **Logon**.

*The UAS Launchpad with the Amalga icon will appear.*



2. Confirm that your name appears in the User field on the Launchpad.



3. Click the **Amalga** Icon from the Launchpad *or* from the Launchpad dropdown.

*The Citrix screens will open, login, and start Amalga for you... just watch!*

*Once completed, the Amalga Home window will appear*



## You have successfully logged in to Amalga!

CI #	MRN	PT #	Pt Name	Admit Complaint	Admit Dt. Tm	Last Activity	Discharge Dt. Tm	Remove From Excl	Remove Grid #	Service	Pt Status	Pt Type	Institution	Unit	Room/Bed
55406255	1185095	120900048	Zzfmcdsa, Ipia	LUMP	03/09/2010 06:00	03/10/2010 11:01	03/10/2010 11:01			PSY	ID	Psych	FMC	2ANX	
55406295	1185107	120900154	Zzfmcdst, Qer	LUMP	03/09/2010 06:00	03/10/2010 14:28	03/10/2010 14:28			EMA	ID	Private	FMC	8GEN	
55406262	248480	242002277	Zzmpdsc, Oaia	TEST SU1 10.1	03/08/2010 09:26	03/10/2010 11:01				RAD	CA	Outpatient	MPH		
54000002	1800001	610017345	Zzphha, Threeday	SU1 TESTING	03/08/2010 09:09	03/09/2010 14:02				Release from Be	EMR	EA	Emergency	PHH	
55406289	154299	230032112	Zzfmcdsb, Etia	TEST SU1 10.1	03/09/2010 09:28	03/10/2010 09:28				FMP	IA	Private	TMC	ICU	0114-99

To learn more about how to use Amalga, see Amalga Help under the **Shortcut** button on the toolbar.

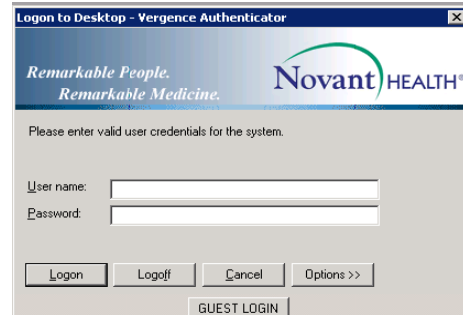
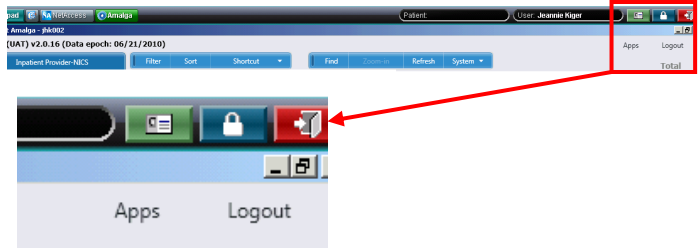
## Logging Out of Amalga via UAS Launchpad

When you are finished working in Amalga, be sure to use the UAS Launchpad to exit the application.

1. Click the **Red Door** icon from the Launchpad.

This will ensure all sessions  
(for all open applications)  
are closed.

The desktop will display  
a gray screen  
with the Vergence Logon screen.



**Congratulations!**

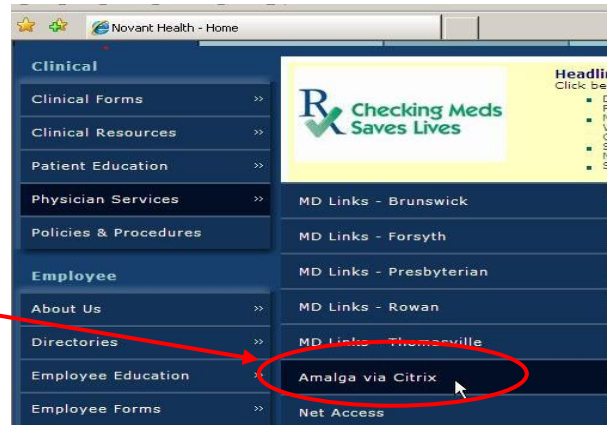
**You have successfully accessed Amalga via UAS Launchpad.**

## Logging in to Amalga via Citrix

1. Open the NH Intranet page.
2. Mouse over the **Physician Services** item from the left navigation bar on the NH Intranet homepage.
3. Click **Amalga via Citrix** item from the fly-out navigator menu.

*This link can also be found on the MDLinks internet page*

*A Citrix Welcome window will appear*



4. Log in to Citrix.
  - A. Enter your username (*Corp ID, "abc123"*)
  - B. Enter your password (*same as the password set up in password management*)
  - C. Click the **Log In** button.

*The Citrix Applications screen will appear*



5. Click the **Amalga Icon** on the Citrix Applications screen.

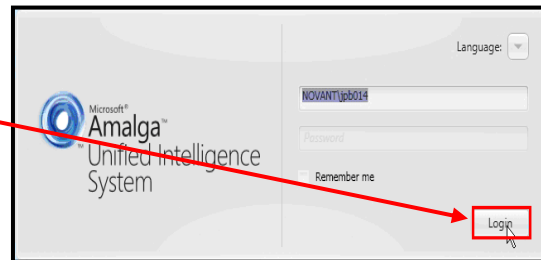
*The Amalga Application login screen will appear*



6. Click the **Login** button.

*Your username and password will automatically be populated.*

*The Amalga Home window will appear*



**You have successfully logged in to Amalga!**

Cl #	MRN	PT #	Pt Name	Admit Complaint	Admit Dt Tm	Last Activity	Discharge Dt Tm	Remove From Grid	Remove Grid #	Service	Pl Status	Pl Type	Institute	Unit	Room/B
55406255	1185095	120900048	Zzfmcdsa, Iplia	CUMP	03/09/2010 06:00	03/10/2010 11:01	03/10/2010 11:01			PSY	ID	Psych	FMC	2ANX	
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55406289	154299	230032112	Zzbtmdsb, Etia	TEST SU1 TU.1	03/09/2010 09:28	03/10/2010 09:28				FMP	IA	Private	TMC	ICU	0114-99

**To learn more about how to use Amalga, see Amalga Help under the **Shortcut** button on the toolbar.**

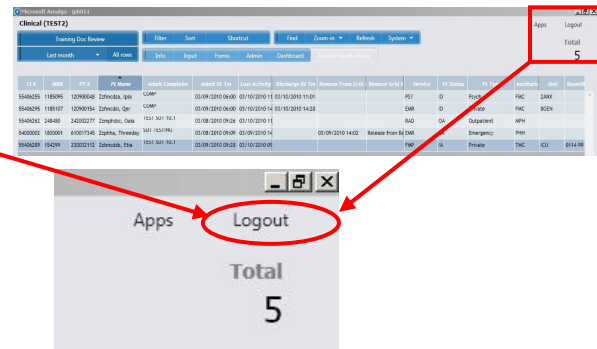
## Logging Out of Amalga via Citrix

When you are finished working in Amalga, be sure to log out of Amalga **AND** Citrix!

1. Click **Logout** from the Amalga Home Window.

*This will ensure the application closes – **BUT** you are not done yet!*

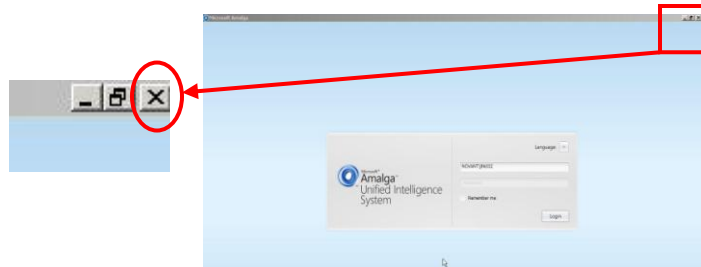
*The Amalga Login screen will appear*



2. Click the “X” in the upper right corner to close the window.

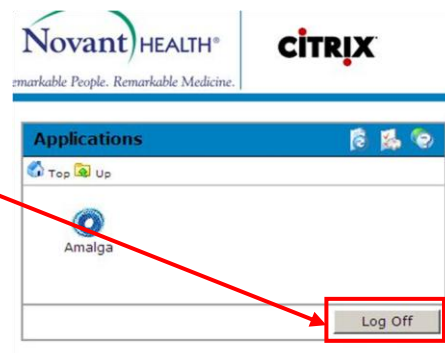
*Forgetting to close this window **puts you at risk** because others can still log in as **you!***

*The Citrix Applications screen will appear*



3. Click the **Logout** button.

*A successful logout message (from Citrix) will appear*



### Logged Off

[Log back in to MetaFrame Presentation Server](#)

Use this link to get back to the log in screen to log back into MetaFrame Presentation Server.

### Welcome

#### You have logged off

You are logged out from MetaFrame Presentation Server. Follow the link provided to log back in.

#### Message Center

The Message Center displays any information or error messages that may occur.



If you wish to use the latest MetaFrame Presentation Server Client (ActiveX) for 32-bit Windows, you can install it.

Select the icon below to install the client.

[Download the Presentation Server Client for 32-bit Windows](#)

**Congratulations!**

**You have successfully accessed Amalga via Citrix.**